

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: MAST International
 Region/Locality: South Side
 Period: Feb-05

Activity Report					
Active Tasks					
Per Steve Marzolf Authorization email of 1/20/05					
Phase I Approved Hours for Amelia County					
Correspondence w/Cara - Intrado re: Testing contact and timeline	timeline for Nextel	(7FEB05)		0.25	
SM1 Nextel Input to PSAP re testing and routing info		(8FEB05)		1.25	
Phase II Approved Hours for Amelia County					
SM5 Trng input for disptachers for week of 14 Feb 05	(3FEB05)			1	
SM5 T/C R. Leonard for scheduling trng for commo officers		(7FEB05)		0.5	
SM5 Coordination of trng on WSP testing and troubleshooting for dispatchers			(8FEB05)	1.75	
SM5 Trng of Commo officers -includes input/updates	(20-21 FEB05)			10	
Phase II Approved Hours for Brunswick County					
Phase II testing with T-Mobile on 2/9/05	(9FEB05)			8	
Phase I Approved Hours for Dinwiddie County					
SM 5 Draft correspondence to WSPs re scheduling f/u and due dates		(1FEB05)		1.75	
SM4 Commo officer training -includes input/updates and trng (1- 2FEB05)				9.75	
SM3 Tower verification input rerouting issues (3FEB05)				1	
SM5 EM Cara Rosenberg re testing dates for Nextel	(7FEB05)			0.25	
SM2 Ems Kim/David TCS re Intrado PSAP survey	(7FEB05)			0.5	
SM2 Alltel review/updates; Verizon verification/upgrade info (7FEB05)				3.25	

SM3 T/C Ineke Ferebee re Verizon towers (8FEB05)				0.5	
SM5 Continued coordination with WSPs for testing updates (8FEB05)				1.75	
SM4 T/C with David Jolly re results and continuation of commo officers trng			10-Feb-05	0.5	
SM5 F/U with all WSPs re scheduling of testing; Verizon testing for 2 Mar 05, tvw information; t/c with PSAP and Verizon				3.5	
SM4/5 Coordinated trng and testing dates with David Jolly (28FEB05)				0.25	
Phase II Approved Hours for Dinwiddie County					
SM3 EM David Jolly re Alltel 437 (11FEB05)				0.25	
Logged new Verizon tower #160 (11FEB05)				0.25	
SM1 Prepared Phase II request letters (28FEB05)				1	
Phase I Approved Hours for the Town of Farmville					
SM4 F/U input for scheduled trng for commo officers on 8 Feb 05 (3FEB05)	and f/u with Gilbert		(3FEB05)	1.25	
SM 4 Commo officer prepatation and input (7FEB05)				2	
Phase II Approved Hours for the Town of Farmville					
Phase II Approved Hours for Halifax County					
SM5 Reviewed/Verified/Updated all tower sites for changes modifications (1FEB05)				3.25	
SM7 T/C with Allen Bober re Intrado data collection (2FEB05)				0.75	
SM6 Trng input and format for 11 Feb session with commo officers (3FEB05)				2.5	
SM3 EM Kim at Intrado re PSAP survey (7FEB05)				0.25	
SM3 EM Karl Geotina re USCC and PII equipment (8FEB05)				0.5	
SM7 Coordination of testing schedules;correspondence/emails with PSAP and	WSPs (8FEB05)			2.5	
SM6 T/C with Allen Bober re commo officer trng	(23FEB05)			0.25	
SM5 T/C with Allen Bober/Barry H. Alltel re ALLTEL routing issues		(23FEB05)		0.5	
SM5 New Alltel site and routing issues for Alltel	(23FEB05)			1.25	
SM6 Coordinated trng dates w/Bober for commo officers (28FEB05)				0.5	

Phase II Approved Hours for Mecklenburg County

Phase II testing with T-Mobile on 2/9/05

Phase I Approved Hours for Nottoway County

SM4 Review of f/u needs from 1/25/05 meeting

Confirm Sprint testing for 10 Feb 05

SM4 Prep and input materials for 10 Feb 05 session
for dispatchersSM1 Phase I testing with Sprint on 10 Feb 05
unsuccessful (10FEB05)SM8 EM Barry Hysell re routing of Alltel 437-2
(1FEB05)SM5 F/U with WSPs re new testing schedules
(1FEB05)

SM4 Trng input for dispatchers (1FEB05)

SM1 F/U with SPRINT on resolution of testing issues
(22FEB05)**Phase II Approved Hours for Nottoway County**SM8 Input review of changes in routing per PSAP
(1FEB05)SM10 Draft to WSPs re scheduling per mapping
installation issues (1FEB05)SM9 Training packet for dispatchers trng on 2/4/05
(1FEB05)SM8 Review/verify all tower sites and routing sheets
for changes/modifications (1FEB05)SM8 EM Barry Hysell re routing of Alltel 437-2
(1FEB05)SM8 EM S. O'Dell re routing of Triton 503-1 and
response to her f/u (1FEB05)SM4 T/C with Katie (Co. officer) re trng on 4 Feb 05
(1FEB05)

SM8 Logged New Verizon Tower #160 (1FEB05)

SM8 Reviewed routing for Triton # 503; contact with
Sheriff Parrish (1FEB05)

SM9 Commo Officers Trng (4FEB05)

SM9 County officials trng (4FEB05)

SM9 T/C Sheriff Parrish re scheduling of commo
officers training (4FEB05)SM10 coordination with WSPs re TESTING
REmapping installation, Ems/TCs (7FEB05)

(9FEB05)			8	
(1FEB05)			1.5	
(1-3FEB05)			0.25	
	(1FEB05)		2.5	
			7	
			0.25	
			1	
			0.5	
			1.75	
			1	
			1	
			1.75	
			2	
			0.25	
			0.5	
	(1FEB05)		0.25	
			0.25	
			0.75	
			7	
			1.75	
			0.5	
			2	

SM4f/u GeoComm on mapping installation (7FEB05)			2.5
SM4 Mapping installation timelines (7FEB05)			2
SM8 EM sSherriff Parrish re Alltel 437 routing (11Feb05)			0.25
SM8 EM Barry Hysell re routing of Alltel 437-2 (11FEB05)			0.25
SM7 WSP surveys for all carriers (11FEB05)			2
SM4 f/u on conference call - GeoComm with emals, tcs, and tasking requirements (22FEB05)			3
SM2 EM/TCs with Intrado/Alltel for cell tower disclosure info to Geocomm (23FEB05)			0.75
SM3 Mapping installation coordination with GeoComm and next conference call (23 FEB05)			3
SM2 Mapping data f/u emails to GeoComm per teleconference issues (23FEB05)			2.5
SM8 Cell tower/routing sheet issues - rerouting to other PSAPs (AMELIA/DINWIDDIE) (23FEB05)			1.75
SM10 Coordination with WSPs re mapping installation, Ems/TCs (24FEB05)			0.75
SM4 Input from Sheriff Parrish re mapping coordination (24FEB05)			1.5
SM2 Contact with WSPs re authorization of info to GeoComm re towers (28FEB05)			2.5
SM3 T/C with Chris H-GeoComm re the ELTs, ESNs, centerlines(28FEB05)			0.5
Monthly report input/admin (1-28FEB05)			1.75
			129.5
			129.5

Completed Tasks

[illegible]

Issues of Importance

Issue	Actions Proposed to Resolve Issue	Comments
Nottoway mapping delays-to include MSAG, mapping	Working with GeoComm/LEC/County	
input, centerline issues, ELT, ESZs	Next meeting scheduled for 21 Mar 05 with T/C on 23 Mar 05	
Farmville mapping installation	InterAct on track-PSAP has connection issues	
	Meeting scheduled for week of 7Mar 05 to resolve	